

September 20, 2012 ~ MMLL Advisory Council Meeting - Minutes

Hosted by Fife Lake Public Library

Called to order at 10:05 AM

Present: Jim Lawrence, Donna Alward, Jan Manley, Julie Kintner, Nannette Miller, Dale Priester, D. F. Haight, Quinn Maynard, Cathy Tacoma, Helen Dewey, Diane Eisinga, Sylvia Merz, Denise Schmidt, Michelle Moore, Renee Kelchak, Metta Lansdale, Lisa Leedy

Public Participation:

Welcome from Fife Lake Director Julie Kintner. Fife Lake Library is celebrating 125 years of service to the Fife Lake community.

Metta informed the group that Jeannette Grice, Director for Interlochen Public Library has taken a position with the Munson Community Health Library. She introduced Renee Kelchak as interim Director for Interlochen Public Library, while a search for the Director position continues. Renee has been at the Library for 14 years.

Communications & Agenda Approval: Agenda approved as presented.

Jim shared letter from Jim Flury from TLN advising that they are working on statewide agreements with vendor Library Ideas, LLC for Freegal and Rocket Languages. This will negate the info Jim shared last week concerning discounted group rates for MMLL Libraries who wish to subscribe to these two services. More information will be coming on the proposed discount pricing negotiated by TLN as Jim receives it.

Letter from the Michigan Department of State to all Coops in the State regarding a Secretary of State partnership with Michigan Libraries to 'point' patrons to on-line SOS services (for a copy of the letter, contact Jim). There was much discussion on this issue – other agencies (Department of Human Services, Michigan Works!) wanting Libraries to 'supplement' their services, some even asking for dedicated kiosks placed on-site in Libraries. Jim will see if a representative from the Department of State can attend our November meeting to provide more detail.

Jim also distributed copies of a new pamphlet promoting the value of Michigan Cooperatives (get your copies from Jim).

Old Business: Update to State Aid for 2012/2013 ~ anticipating an 11% increase, \$.24921 per cap. State Reports will be available on-line sometime in early October. Several new questions, and hopefully some of the log-in issues from last year are fixed.

New Business:

- 1. Election of Advisory Council Chair:** Metta Lansdale (TADL) volunteered to act as chair. Unanimously accepted. Metta assumed chair of the meeting.
- 2. MMLL Budget for FY 2012-2013:** Reviewed with the following notations: (1) Overall revenue shows decrease of \$35,108 primarily because RIDES payments made by MMLL covered two full years of service (See also corresponding decrease in expenditures column in category 'Professional/Contractual'). (2) Increase in OCLC subscription rate of \$1,900. This item currently under negotiation (see below for more discussion on this). (3) Includes an increase of \$14,000 in Personnel Services for 12/13 year to hire a part-time staff person, as planned.

Jim clarified the budget line item for Large Print Rotating collection. He also shared that MMLL is looking for a new auditor for next year (this service also includes monthly reconciliation and payroll).

- 3. Calendar for Meetings and Holidays for MMLL:** Note the following changes to the calendar –(1) Corrected to show "FY 2012-2013" under Board Meeting Schedule and Advisory Council Meeting Schedule. (2) November meeting date set at November 15th, location TADL; this will be a combined Board & Advisory

Council Meeting. Discussed continuing to hold the “Performer’s Showcase” at the January 10th Advisory Council Meeting. Some Libraries felt that the format and performer’s showcase needed to be changed to offer more variety. One suggestion was to mimic the Showcase held by the Michigan Humanities Council’s “PerformFest” to be held in East Lansing on October 10th. This is a one-day performer’s showcase celebrating the arts and humanities and featuring performers listed in the Arts & Humanities Touring Directory. Jim will follow up on this. Another suggestion was for MMLL to offer increased coordination among Libraries in scheduling programs (currently Libraries can post summer programming on the MMLL website as they are scheduled so other Libraries can see which performers will be where).

4. **ILL Review and Proposed Changes:** OCLC increasing dues to MMLL. Jim in discussion with them on this since number of OCLC requests is down for MMLL. Much discussion among Libraries on the whole MMLL ILL/OCLC procedure and costs. Jim estimates that MMLL currently processes 200 to 225 OCLC requests per year, with only a 50% (or less) fill rate. Jim has talked with White Pine Cooperative about buying OCLC searches from them; no amount has been determined, but Jim anticipates that it will be less than what we pay OCLC for the service. Another impact on the MMLL ILL/OCLC issue is that currently only 11 of the 47 MMLL Libraries are MeLCat libraries; this impacts the number of ILL requests that MMLL processes on behalf of those non-MeLCat Libraries, and the associated costs. Also discussed charging member libraries for MMLL ILL/OCLC searches.

The question at this time is, “Shall MMLL continue to subscribe to OCLC?” **Motion** by Cathy Tacoma, second by Donna Alward to terminate MMLL contract with OCLC; and to continue to work with White Pine to provide this service; and that MMLL tighten up requesting detailed information from participating Libraries; and that MMLL report back to the Advisory Council in six months on the efficacy of these efforts. Unanimously approved.

As a part of this cost-efficiency effort, Libraries are reminded that when placing OCLC requests to Jack, MAKE SURE ALL INFORMATION IS CORRECT and include as much detail as necessary. Use the form on MMLL website. MMLL will also clarify for member libraries what is considered ‘new’ when requesting items, i.e. six months? One year? and this information will be included on the MMLL request form.

5. **Plan of Service:** MMLL Board of Trustees asking for input/changes before Plan of Service is submitted to the LoM. Discussion continues on changing how MMLL Board member representation is determined. Metta Lansdale is asking for a change that would allow TADL to have one full Board member representing just TADL. A copy of how Board representation is currently configured was distributed.

Motion by Nanette Miller, second by Sylvia Merz, that the Advisory Council recommend that the MMLL Board approve and submit the Plan of Service as written. Motion unanimously carried. The group suggested that a sub-committee comprised of both MMLL Board Members and Advisory Council Members be formed that would address the issue of MMLL Board Representation areas.

Meeting was adjourned to Lunch at 11:45 am. An excellent lunch was provided by staff of Fife Lake Library – Yum!

Respectfully Submitted by Sylvia Merz, Leland Township Library