

**Mid-Michigan Library League Board of Trustees
Minutes of Thursday January 26th, 2012 Meeting**

Present: Jan Manley, Helen Dewey, Donna Bronkema, Mary Edens, Lisa Leedy, Harriet Bieri, Jeanette Fleury, Tiffany Haight, and Director James Lawrence

Absent: Dale Priester (excused)

Guests: Metta Lansdale (TADL Director) and Donna Hornberger (Peninsula Community Library Board Member)

Call to Order: With a quorum present, the meeting was called to order at 10:05am by Chairman Mary Edens.

Acceptance of Minutes: The minutes of the November 17, 2011 meeting were accepted (motion by Fleury/Manley).

Public Participation and Communications: Jim informed the Board that Ruth Dukelow will be leaving MCLS to become Director of a co-op in Minnesota.

Approval of Agenda: Accepted, with an addition of Public Act 152 under Unfinished Business and the December Financial Report under Financial Reports and Bill Approval (this was not ready at the time the agenda was mailed).

Financial Reports and Approval of Bills: Leedy moved to accept the October through December reports/bills. Supported by Fleury. Motion was unanimously carried.

Personnel Committee Report: Helen Dewey is resigning from the Personnel Committee. Mary Edens has agreed to chair the committee. James Hibler is no longer on the committee, as he has resigned as Director at Kalkaska County Library. An Advisory Council member needs to take Hibler's place. The next task for the Committee is to send out the Annual Director Evaluation in the spring.

Financial Committee Report: Currently Board members Lisa Leedy and Donna Bronkema are on the committee, with Leedy as Chair. An Advisory Council member also needs to be on this committee.

Director's Report: James Lawrence, Director, handed out a written report, which is on file. He discussed topics in the report. After revisions, the report will be posted on the MMLL website. The League is waiting for the first payment of State Aid. There was a great response from the Cooperative Directors Association's survey on Cooperative services and attitudes. Performer's Showcase had a decent turnout. The League has upgraded LAN and has a higher internet speed. This will help the League move forward with the idea of offering video streaming of workshops and meetings. Channel 9&10 News will advertise summer reading programs. Health insurance costs will go up 11.1% for MMLL.

As mentioned above, James Hibler has resigned, and Bonnie Reed is the acting director. Benzonia is seeking a new director. Loleta Fyan Small and Rural Libraries conference will be held May 2-4 at Grand Traverse Resort. Registration is now open.

Unfinished Business: As mentioned in the Director's Report, the first State Aid payment has yet to be received, but should be arriving soon (end of January). The Strategic Planning notes and Action Plans (Goal 1&2) presented in writing by Ginger Hentz were reviewed and discussed by the Board. The goals will be sent to member libraries and a discussion about them will be at the next Advisory Meeting. A motion by Dewey/ Leedy to create a Marketing and Communications Committee. Motion was unanimously carried. Lisa Leedy would like to serve as chair on this committee, instead of on the Finance Committee. Helen Dewey will join Lisa until September and Mary Edens will also be on this committee. An Advisory Council member is needed. A motion by Dewey/Manley to accept the report provided by Ms. Hentz as a working document. Motion was unanimously carried.

New Business: Health Insurance/PA 152: The Board has looked at Public Act 152, Section 3. A motion by Fleury/Dewey to go with the default option for MMLL health insurance. Motion was unanimously carried.

Budget Revisions: Decrease Fringe Benefits by \$200, Social Security by \$210, Medicare by \$23, increase Operating Services by \$400, Information Systems Computers by \$500, decrease Telephone by \$700 and Bank Service Charges by \$100. Add \$500 to Capital Outlay & Special Projects to cover cost of IS conversion to MS based server. Motion to accept revisions by Leedy/Manley. Motion was unanimously carried

TADL: Metta Lansdale is requesting that TADL be given a seat on the board. She would like for the library to have a stronger voice on the board. The board discussed her request and further discussion will take place during the joint Advisory Council/Board Meeting.

Board Comment: Lisa Leedy announced that Fife Lake Library will be celebrating 125 years all year long with a kick off on April 13th. Helen Dewey announced that the 2012 Caldecott Medal went to Chris Raschka, for his book A Ball for Daisy. Mr. Raschka is a summer resident of Benzie County. Helen also informed us of RIDES complaints. Metta gave an update on the many technology changes happening soon at TADL. Jeanette Fleury shared that Kevin Hofmann, author of Growing up Black in White, will be speaking with middle schoolers at Big Rapids and Reed City about bullying.

Adjournment: Leedy moved we adjourn, supported by Edens at 12:20pm. Motion was unanimously carried.

Tiffany Haight, Secretary of the Board