

Mid-Michigan Library League Board of Trustees
Minutes of Thursday March 22, 2012 Meeting

Present: Jan Manley, Helen Dewey, Donna Bronkema, Mary Edens, Tiffany Haight, and Director James Lawrence

Absent (excused): Dale Priester, Lisa Leedy and Harriet Bieri

Call to Order: With a quorum present, the meeting was called to order at 12:20pm by Chairman Mary Edens.

Roll Call: Five Board Members and the Director present. Also, a number of members of the Advisory Council were present.

Acceptance of Minutes: The minutes of the January 26, 2012 meeting were accepted (motion by Dewey/Manley).

Public Participation and Communications: None.

Approval of Agenda: Accepted.

Financial Reports and Approval of Bills: Manley moved to accept the January & February Purchase Journals. Supported by Dewey. Motion was unanimously carried.

Personnel Committee Report: The Personnel Committee will meet after the Board Meeting to discuss two items: 1.) Annual Evaluation of the Director 2.) Cost of living increase for Jack. Denise Schmidt, an Advisory Council member, has volunteered to be on the Personnel Committee.

Finance Committee Report: Another member from the Board, as well as an Advisory Council member, is needed on the Finance Committee.

Director's Report: James Lawrence, Director, handed out a written report, which is on file. He discussed topics in the report. After revisions, the report will be posted on the MMLL website. The MMLL has new, faster Internet connection, phone carrier, email, and website host through Charter. Group 9 Libraries held a Regional Meeting on March 15th and toured the greatly enlarged Morton Township Library that is set to open to the public in May. Sara Petrovich-Boven has been appointed as Director for the Benzonia Public Library. There will be an Open House to welcome Sara on March 31st at the library. Helena Township Library has formed a district Library and will now be called Alden District Library. Registration is open for the Loleta Fyan Small and Rural Libraries Conference, being held May 2-4. The League will pay the registration for any MMLL Board Trustees interested in attending.

Unfinished Business: A few libraries have received their first State Aid payment. The Library of Michigan hopes to have first payments out by July, and second payments by mid-July. The

Governor's budget was announced in February and so far, 2012-2013's State Aid is projected to stay the same as last year (\$6,750,000). \$800,000 will also be added to MeL Databases.

New Business:

Budget Revision: Due to a State Aid payment received by the League, the budget required a few revisions. Under Revenues, Indirect State Aid went from \$90,641 to \$96,691. Direct State Aid went from \$126,000 to \$130,987. Under Expenses, Operating Supplies went from \$2,200 to \$3,000. Computer Software went from \$200 to \$500. Information Systems Computers from \$1,000 to \$2,000. Non-Book Expenses for others went from \$300 to \$2,300. This reflects the movie licensing fee and will be reimbursed by members who are participating in this group discount. Motion to accept the budget revisions made by Manley/Haight and motion was unanimously carried.

Personal Property Taxes: there has been talk of these taxes being eliminated. This would affect some libraries, so it is important that libraries contact their representatives.

Implementation of Board Strategic Planning: A motion to approve implementation of board strategic plan goals 1&2 was made by Manley/Bronkema. Motion was unanimously carried. The next step is forming a committee devoted to programming and training.

Cooperative Directors Survey: Jim handed out a shortened version of the results of this survey. The entire survey report will be available soon on the MMLL website.

Trustee Comments: None.

Adjournment: Dewey moved we adjourn, supported by Haight at 12:50pm.

Tiffany Haight, Secretary of the Board