

**Mid-Michigan Library League Board of Trustees
Minutes of Thursday November 21, 2013 Meeting**

Present: Tiffany Haight, Lisa Leedy, Jeanette Fleury, Gay Budinger, Kim Frazho, Patti Colvin (our new Board member, representing Group 5), and Director James Lawrence

Absent (excused): Dale Priester & Elsie Connor

Advisory Council members were present at the MMLL Board Meeting, as well as Ryan Howell from Baird, Cotter, & Bishop.

Call to Order: With a quorum present, the meeting was called to order at 11:22am by Vice President Lisa Leedy.

Roll Call: Six Board Members and the Director present.

Acceptance of Minutes: The minutes of the September 19, 2013 meeting were accepted. Motion was made Budinger/Leedy. Motion was unanimously carried.

Public Participation and Communications: None.

Approval of Agenda: Amendment to move Audit Presentation after Committee Reports. Motion made Frazho/Haight. Motion was unanimously carried.

Financial Reports and Approval of Bills: Motion was made Fleury/Frazho to approve Financial Reports. Motion was unanimously carried.

Personnel Committee Report: Nothing to report at this time.

Finance Committee Report: Nothing to report at this time.

Communications Committee Report: Nothing to report at this time.

Ad Hoc for Plan of Service Committee: Nothing to report at this time.

Audit Presentation: Ryan Howell, a representative from Baird, Cotter & Bishop, presented the MMLL audit findings for the fiscal year that ended September 30, 2013.

Director's Report: James Lawrence, Director, handed out a written report, which is on file. He discussed topics in the report. After revisions, the report will be posted on the MMLL website.

Unfinished Business:

Interlibrary Loan: Jim Lawrence provided statistics on Interlibrary Loans. ILL's and OCLC requests decreased. MMLL's ILL 2011-2012: 10,900 down to 7,950 this past year. MMLL Requests to OCLC 2011-2012: 4,082 down to 589 this past year (April through September).

New Business:

Election of Officers: Haight agreed to continue as Secretary. Budinger nominated Leedy for President. Priester will continue as Treasurer. Fleury agreed to be Vice President. A motion to approve the slate of officers was made by Colvin/Frazho. Motion was unanimously carried.

Resolution to Change Bank Signatures: A resolution to take off Kate Mosher and Donna Bronkema as signatories and add Patricia Colvin as a signatory for the MMLL was accepted by acclimation after a motion by Fleury/Budinger.

Trustee Comments: None at this time.

Adjournment: Leedy adjourned the meeting at 12:15pm. Motion by Haight, supported by Budinger.

Submitted by Tiffany Haight, Secretary of the Board