

**Mid-Michigan Library League Board of Trustees
Minutes of Thursday August 22, 2013 Meeting**

Present: Mary Edens, Tiffany Haight, Dale Priester, Lisa Leedy, Donna Bronkema, Gay Budinger, and Director James Lawrence

Absent (all excused): Elsie Connor, Jeanette Fleury, and David Robinson

Guests: Metta Lansdale (TADL Director and Advisory Council Chair)

Call to Order: With a quorum present, the meeting was called to order at 10:10am by Mary Edens.

Roll Call: Six Board Members and the Director present.

Acceptance of Minutes: The minutes of the May 23, 2013 meeting were accepted (motion by Priester/supported by Budinger).

Public Participation and Communications: None

Approval of Agenda: Accepted. (motion by Leedy/supported by Budinger).

Financial Reports and Approval of Bills: Priester made the motion to accept the June, July, and August Financial Reports. Supported by Leedy. Motion was unanimously carried.

Personnel Committee Report: Director Evaluation 2012-2013 results were reviewed by Trustees. Jim Lawrence was asked to compile MMLL Goals Report for 2012-2013 and he shared his findings.

Finance Committee Report: Committee needs to meet to work on proposed budget for next fiscal year. Budget will be approved at the September Board of Trustees meeting.

Communications Committee Report: Dave Robinson will need to be replaced on the Communications Committee. Lisa Leedy recommended scanning pages from the Michigan Public Libraries Date Digest to post on the League's Facebook page. A new intern will be coming on board in the fall.

Director's Report: James Lawrence, Director, handed out a written report, which is on file. He discussed topics in the report. After revisions, the report will be posted on the MMLL website.

Unfinished Business:

State Aid: (2012-2013) The State has processed all remaining state aid payments. (2013-2014) The State passed the increase in state aid to libraries by about 18%.

RIDES Delivery Service: Delivery is now 3 days a week.

Interlibrary Loan: New OCLC Interlibrary Loan changes have been implemented. There has been some reduction in requests (about 75%), and some training still needs to take place with a few of our libraries.

New Business:

State Aid 2013-204 Amounts: The final state aid number is set at \$8,876,000. This translates into a per capita rate of \$.29454.

Budget for 2012-2013 Revision: Reduced the following line items: indirect state aid, permanent salaries, operating supplies, periodicals, computer software, information systems computers, payment for others, equipment, etc. under Capital Outlay. Increased the following line items: reimbursements from other government, direct state aid, from fund balance, personnel services, fringe benefits, interlibrary loan and OCLC, books, professional/contractual, workshops, repairs and maintenance, bank service charges, non-book expense for others. Revised budget went from \$74,319 (March 21, 2013) to \$74,271. Motion made by Priester to accept revisions and supported by Leedy. Motion was unanimously carried.

Trustee Comments:

Edens: Millage for Alden District Library passed. Bellaire's newly hired Library Director Jane Gyulveszi will start September 3rd.

Priester: Encouraged Trustees to look through The Affordable Care Act handout that was passed out at the meeting.

Leedy: FEMA training for all community leaders will be offered in Cadillac, White Cloud, and Gaylord.

Metta Lansdale: TADL has extended Evergreen to surrounding libraries who are interested. At the Advisory Council Meeting, RIDES delivery and the demise of the Michicard program were two areas of concern.

Adjournment: Edens adjourned the meeting at 11:42am. Motion by Leedy, supported by Haight.

Submitted by Tiffany Haight, Secretary of the Board