

**Mid-Michigan Library League Board of Trustees
Minutes of Thursday September 18, 2014 Meeting**

Present: Tiffany Haight, Lisa Leedy, Gay Budinger, Kim Frazho, Patti Colvin, Dale Priester, Nannette Miller, and Director James Lawrence

Absent (excused): Jeanette Fleury, Elsie Connor

Guests: Members of the Advisory Council

Call to Order: With a quorum present, the meeting was called to order at 11:09am by President Lisa Leedy.

Roll Call: 7 Board Members and the Director present.

Acceptance of Minutes: The minutes of the August 28, 2014 meeting were accepted with one correction: Kim Frazho's absence was excused before the meeting. Motion by Priester/Leedy. Motion carried.

Public Participation and Communications: Emery Pratt salesman visited the MMLL office to advertise a new emailing service.

Approval of Agenda: Motion by Budinger/Frazho. Motion carried.

Financial Reports and Approval of Bills: Motion was made Budinger/Miller to approve August financial reports/purchase journals. Motion carried.

Personnel Committee Report: The Committee is requesting more information from Jim at this time so the Board has the same information (Director's Job Description, Contract, etc.). The Board may need a meeting in October to look over these documents.

Finance Committee Report: Committee met to go over the 2014-2015 Budget that is being presented today.

Communications Committee Report: Nothing to report at this time.

Ad Hoc for Plan of Service Committee: Nothing to report at this time.

Director's Report: James Lawrence, Director, handed out a written report, which is on file. He discussed topics in the report. After revisions, the report will be posted on the MMLL website.

Unfinished Business:

State Aid for 2013-2014 Update: All of the MMLL member libraries that were entitled to state aid have received all of their state aid, and MMLL received its direct state aid as well. The second 50% payments have been slightly higher. MMLL has invoiced all the member libraries for the indirect state aid payments and all but three have sent in their payments.

New Business:

Budget for 2014-2015: Budget was presented to the Board. Motion by Priester/Miller to approve the budget. Motion carried

Calendar for Meetings and Holidays (2014-2015): Motion by Frazho/Priester to approve the calendar with a November 20, 2014 Board Meeting included. Motion carried

Plan of Service Review: The Advisory Council has requested that under VI. ADVISORY COUNCIL, C., meetings be changed from six to four per year. Motion by Miller/Frazho to reaffirm the Plan of Service at this time. Director Jim Lawrence will find out more information about changing the meetings, and Advisory members were encouraged by the Board to look through the Plan of Service in case of other recommendations.

Director's Evaluation: Tabled

Trustee Comments: None

Adjournment: Leedy adjourned the meeting at 12:30pm. Motion by Haight/Budinger.

Submitted by Tiffany Haight, Secretary of the Board