

# MID-MICHIGAN LIBRARY LEAGUE-ADVISORY COUNCIL MINUTES

**Regular Meeting - May 8th, 2014. Held at the Cadillac-Wexford County Library, 411 S. Lake St., Cadillac, MI 49601.**

**Present: Diane Eisenga, Cathy Tacoma, and Donna Alward.**

**Also present: MMLL Director Jim Lawrence**

## **Agenda**

**I. Call to Order:** Chairperson Diane J. Eisenga called the meeting to order at 10:05am.

**II. Communications and Approval of Agenda:** Motion to approve the agenda by Tacoma, 2nd by Alward. Lawrence noted a position was posted for Library Director at Stanton. Randy Riley is the new State Librarian.

## **III. Old Business**

- State Aid - Lawrence reported that checks have been received from the State at some libraries but not all.
- RIDES Delivery for 2014-15 - Lawrence said libraries should do a 2-day renewal and send the invoice to MMLL. 3rd day will be covered by the State.
- Re-Cap of Small and Rural Libraries Conference - Lawrence and Eisenga both attended the conference. Attendees waited for 2 hours for the ferry to take attendees across to the island. Some workshops were not exactly as described but some were very good.

## **I V. New Business**

- **State Aid: 2014-15** - Proposed budget levels were increased to \$8+ million(?) in HB 5313. The bill will proceed to the Senate. Then on to the Governor.
- **Renaissance Zone Reimbursements** - Proposed budget levels were increased in HB5313 and may mean full reimbursement for affected libraries. Bill proceeds to the Senate. Then on to the Governor. Lawrence noted that MPSERS payments to libraries were also included in the this bill (libraries are part of the Department of Education) to cover employer unfunded liability that affects some libraries. E-Library funding is likely to remain the same.
- **Call for 1-2 volunteers for the Personnel Committee (Service would be for a brief time)** - Input is needed for an upcoming evaluation of the Cooperative Director. Lawrence said MMLL Board seeks volunteers from the Advisory Council. Some discussion was held. Alward asked how long specifically, when would meetings be held, and was there a deadline on getting volunteers? Lawrence said volunteers might only be needed for one meeting. MMLL Board meets next week. In the past, online surveys were done. Alward asked what the director evaluation process was at the other Cooperatives - did they use online surveys or forms?

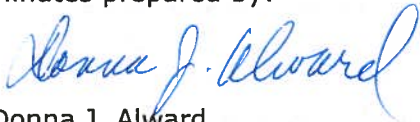
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Lawrence didn't know. Alward asked if he would contact each Cooperative and find out if they did an evaluation and what did they use - an online survey or form, request a copy, and provide a copy of last year's survey to the Personnel Committee for review. Lawrence said he could do that. He said that Tiffany Haight would send an email out regarding volunteers and Advisory Council members could respond to that if they were interested and able to volunteer.

- **General Discussion of Plans for Summer Reading Programs** - Eisenga, Tacoma and Alward shared some of their library's plans. With science being the focus of the summer reading program theme, McBain Community has booked the Michigan Science Center while Cadillac-Wexford Public and Houghton Lake have both scheduled the Ann Arbor Hands On Museum for presentations.
- **What's Happening at Your Library** - Eisenga asked about "Unattended Children" policies. Some discussion followed. Tacoma and Alward will send her their library's policy. Other sites for policies were also mentioned. Tacoma said she will also send a copy of Cadillac's "Petitions and Solicitation" policy that she felt was a good thing to have on hand *and* in writing. Cadillac-Wexford will offer Hoopla (patron access to borrow free video, music, and audiobooks with their library card) for PCs, tablets, or phones. Alward asked Tacoma to report back to the Advisory Council as the project progresses.
- **Anything Else That May Properly Come Before the Members** - Houghton Lake has been having delivery issues with RIDES - All totes are not being picked up! McBain has not had any delivery issues nor has Cadillac-Wexford. Tacoma noted that their requests had actually decreased after MeLCat did another load balance. Low attendance at Advisory Council was a concern - only three attended! Director Lawrence said he thought about canceling since many had been gone to the Rural Libraries Conference. Some discussion followed about eliminating the Advisory Council meetings and going to combined meetings (Advisory Council with Board) as standard operating procedure. Lawrence thought Council members might not be interested in Board and financial stuff. Alward said as budgets decrease maybe Council members will become more interested. Maybe it would result in less meetings but more efficient, productive meetings? Discuss again with Advisory Council and Board?

**V. Adjournment:** Tacoma moved to adjourn the meeting at 11:12am, 2nd by Alward.

Minutes prepared by:



Donna J. Alward

Next Advisory Council Meeting will be on August 14, 2013 at the Cadillac Wexford Public Library.