

**Mid-Michigan Library League Board of Trustees
Minutes of Thursday March 20, 2014 Meeting**

Present: Tiffany Haight, Lisa Leedy, Jeanette Fleury, Dale Priester, Kim Frazho, Patti Colvin & Director James Lawrence

Absent (excused): Gay Budinger, Elsie Connor, and Nanette Miller

Guests: Advisory Council members

Call to Order: With a quorum present, the meeting was called to order at 11:32am by President Lisa Leedy.

Roll Call: Six Board Members and the Director present.

Acceptance of Minutes: The minutes of the November 21, 2013 & January 28, 2014 meetings were accepted. Motion by Priester/Colvin. Motion carried.

Public Participation and Communications: None.

Approval of Agenda: Motion by Leedy/Frazho. Motion carried.

Financial Reports and Approval of Bills: Motion by Priester/Fleury to approve October through February financial reports. Motion carried. Motion by Fleury/Haight to approve November through February purchases journal. Motion carried.

Personnel Committee Report: Tiffany Haight will work on getting two more people on the committee as surveys need to go out to member libraries this year.

Finance Committee Report: Nothing to report at this time.

Communications Committee Report: Nothing to report at this time.

Ad Hoc for Plan of Service Committee: Nothing to report at this time.

Director's Report: James Lawrence, Director, handed out a written report, which is on file. He discussed topics in the report. After revisions, the report will be posted on the MMLL website.

Unfinished Business:

State Aid 2013-2014 Update: MMLL has received its first 50% of State Aid for 2013-2014. The amount was somewhat less than had been projected based on the per capita rates given this past summer.

MMLL Insurance Policies: Jim Lawrence provided the Board with a breakdown of insurances MMLL must have, as well as prices. MMLL pays \$2,492.00 a year for business owner's insurance, worker's compensation insurance, director's and officer liability insurance, and a surety bond (required by the State of Michigan).

New Business:

Proposed Budget Revisions: Revisions to the 2013-2014 Budget are as follows: Under Revenues—Large Print Books reduced to \$1,525. Direct State Aid reduced to \$171,441. Under Expenses—Fringe Benefits increased to \$19,775, Computer Software increased to \$1,250, Bad Debts increased to \$220. Depreciation Expense increased to \$400. These revisions bring the Total Revenues to \$307,975.00 and Total Expenditures to \$296,538.00. Motion by Priester/Fleury. Motion carried.

Population Statistics: The Board reviewed a listing of population statistics of member libraries. Personal Property Tax Repeal: This August, the reform of the personal property tax will be up for a vote of the people.

State Aid 2014-2015: The Governor's proposed budget for 2014-2015 includes an increase in State Aid of \$300,000.00 (which translates into about \$.01 per capita).

RIDES Delivery for 2014-2015: There will be a 3% increase across the board. MMLL will continue to pay for two day delivery for member libraries.

Trustee Comments: Jeanette Fleury handed out a brochure for *The Great Michigan Read—Annie's Ghosts* by Steve Luxenberg.

Adjournment: Leedy adjourned the meeting at 12:17pm. Motion by Frazho/Colvin.

Submitted by Tiffany Haight, Secretary of the Board