

Records Retention Policy

In order to meet the administrative, legal, fiscal and archival requirements of the State of Michigan, Mid-Michigan Library League will manage its records in accordance with the general schedule 17 (GS #17), developed for Michigan public libraries by the Michigan Department of History, Arts and Libraries/Records Management Services and approved by the State Administrative Board.

If and when the general schedule GS #17 is amended, the Mid-Michigan Library League will amend its procedures as necessary to remain in compliance.

Adopted by the Mid-Michigan Library League Board of Trustees on December 11, 2014.