

**Mid-Michigan Library League Board of Trustees**  
**Meeting Minutes**  
**January 22, 2015**

**Present:** Heather Bassett, Gay Budinger, Jeanette Fleury, Kim Frazho, Tiffany Haight, Lisa Leedy, Nannette Miller, Dale Priester, Diane Eisenga (Advisory Council Chair), Jim Lawrence (Director), and Sheryl Mase (Interim Director).

**Absent:** Patti Colvin (excused)

**Call to Order:** With a quorum present, the meeting was called to order by President Leedy at 10:10 a.m.

**Roll Call and Introductions:** 8 Board members, Director, Interim Director, Advisory Council members, past board member, and other people wanting to wish Jim well on his retirement. Sheryl Mase was introduced as the newly hired Interim Director.

**Acceptance of Minutes:** M/S Budinger/Haight to accept the minutes of the December 11, 2014 meeting. Motion carried.

**Public Participation and Communications:** Several comments about the new State Aid reporting software. Jim passed around a list of which libraries still need to submit report. TADL representatives wished Jim well on his retirement. Benzonia Public Library is renovating and has limited hours and access until about March 1. Pathfinder Library is also renovating.

**Approval of Agenda:** M/S Frazho/Bassett to approve the Agenda as presented. Motion carried.

**Financial Report and Bill Approval:** M/S Priester/Haight to approve the Financial Report as presented. Motion carried. M/S Fleury/Leedy to approve the Purchases Journal for December. Motion carried unanimously by roll call vote.

**Committee Reports:**

**Personnel Committee:** Committee met several times, advertised for an Interim Director, accepted resumes, interviewed one candidate, and unanimously selected Sheryl Mase to act as Interim Director for six months. She started work on January 19 and will have two weeks with Jim to learn as much as possible.

**Finance Committee:** No report.

**Communications Committee:** No report.

**Director's Report:** Jim Lawrence handed out his written report, which is on file. He discussed topics in the report. After revisions the report will be posted on the MMLL website.

**Unfinished Business:**

**Annual Reports/State Aid 2014/2015:** Discussed previously.

**Laptop disposal update:** Two laptops are not working well, which leaves 8 or 9 to make available to member libraries. A notice will go out on the MMLL listserve. Miller requested one for the purpose of taking minutes at the Board meetings.

**Health Insurance Update:** Priority Health cost went up about 10% for this year. Jim will be off all insurance at the end of January. Mase is receiving a stipend to purchase her own insurance for the interim period.

**New Business:**

**Budget revision:** Bank fees at Fifth Third have gone up. \$5,000 added for a Director Search line item. Fund balance was adjusted after the audit. M/S Frazho/Fleury to amend the 2014/2015 budget as presented. Motion carried unanimously by roll call vote.

**Bank Resolution to change signatures:** M/S Priester/Budinger to approve bank resolutions, adding Treasurer Jeanette Fleury along with Sheryl Mase and Patti Colvin. Motion carried unanimously by roll call vote.

**Board Comments:** Many thanks to Jim for his years of service, and many expressions of how helpful Jim has been over the years. Kudos offered for leaving the Coop in a strong financial position. Leedy presented Jim with a Certificate of Appreciation, framed with signatures of everyone present at the meeting.

**Adjournment:** Leedy adjourned the meeting at 11:30 a.m.

Meeting was followed by a luncheon honoring Jim.

Respectfully submitted,

Nannette Miller  
Secretary

Approved by the MMLL Board March 19, 2015