

**Mid-Michigan Library League Board of Trustees
Meeting Minutes
May 21, 2015**

Present: Heather Bassett, Gay Budinger, Patti Colvin, Kim Frazho, Lisa Leedy, Nannette Miller, Dale Priester, Diane Eisenga (Advisory Council Chair), Sheryl Mase (Interim Director), and 11 Advisory Council Members.

Absent: Jeanette Fleury and Tiffany Haight.

Call to Order: With a quorum present the meeting was called to order by President Leedy at 10:15 a.m.

Approval of Minutes: M/S Frazho/Priester to approve the minutes of the regular meeting held on March 19, 2015. Motion carried. M/S Budinger/Bassett to approve the minutes of the special meeting held on May 7, 2015. Motion carried.

Public Participation and Communications: None.

Approval of Agenda: Addition of Financial Reports and Bill Approval, and approval of a specific purchase under item 7. Committee Reports: Finance – Approve amended budget. M/S Colvin/Frazho to approve the Agenda as amended. Motion carried.

Financial Reports and Bill Approval: Having no Purchase Journals available, expenses for April were obtained from the Statement of Revenues and Expenses. No March expenses were considered. M/S Priester/Budinger to accept the Financial Reports and place them in the file. Motion carried. M/S Miller/Priester to approve the bills. Roll Call vote:

Frazho	Yes
Priester	Yes
Miller	Yes
Budinger	Yes
Colvin	Yes
Bassett	Yes
Leedy	Yes

Motion carried.

Director's Report: Discussion of purchase of Grant Station; format of Director's Report; visit by the State Librarian; Autographics; RIDES and libraries not using it (only 3); and concerns about ILL in Plan of Service.

Committee Reports:

Finance Committee: Did not meet. Recommendation to Mase to meet with Finance Committee before making changes to the budget. M/S Budinger/Priester to increase the Books line item to \$1,721 to cover an over budget expense.

Policy Committee: M/S Budinger/Miller to table the Plan of Service. Motion carried

with one "No" vote. M/S Frazho/Budinger to table the Personnel Policy. Motion carried.

Personnel Committee: Posting the permanent Director position was already approved at the special meeting held on May 7, 2015. The Committee will accept resumes until June 21, review them and make a recommendation to the Board regarding interviews.

Old Business: M/S Frazho/Colvin to pay \$80,704 for RIDES, which will put the Professional/Contractual line item over budget. Roll call vote:

Budinger	Yes
Priester	Yes
Miller	Yes
Colvin	Yes
Bassett	Yes
Frazho	Yes
Leedy	Yes

Motion carried.

New Business: A special meeting of the Board is scheduled for Monday, June 29 at 10:00 a.m. at the MMLL office for the purpose of approval of the Personnel Policy and consideration of the Personnel Committee's recommendation regarding the permanent Director position.

M/S Bassett/Frazho to approve signing the annual lease for the MMLL office space as presented. Motion carried.

Adjournment: M/S Budinger/Frazho to adjourn the meeting at 12:05 p.m. The next regular meeting of the MMLL Board of Trustees will be held on August 27, 2015 at 10:00 a.m.

Respectfully submitted,

Nannette Miller, Secretary