

Mid-Michigan Library League Board of Trustees
Meeting Minutes
August 18, 2016

Call to Order: With a quorum being present, the meeting was called to order at 10:47 a.m. by Chair, Patti Colvin.

Roll Call and Introductions:

Present: Heather Symon Bassett, Gay Budinger, Mary Edens, Jeanette Fleury, Eric Smith, Dale Priester, Patti Colvin, Lisa Leedy,

Absent (excused): Kim Frazho

Also Present: Sheryl Mase, Members of the Advisory Council

Approval of Agenda: M/S Leedy/Edens to accept the agenda as amended with the addition of the Baird Cotter audit proposal under New Business. It passed.

Approval of Minutes: M/S Budinger/Smith to accept May 19, 2016 minutes as corrected. It passed.

Public Participation and Comments: None

Financial Report: M/S Edens/Smith to accept financial reports for May, June and July 2016. It passed. M/S Smith/Leedy to approve purchase journals for May, June and July 2016. Roll Call vote: Bassett-Yes, Budinger-Yes, Edens-Yes, Fleury-Yes, Smith-Yes, Priester-Yes, Colvin-Yes, Leedy-Yes. It passed.

Director's Report: Mase sought input from Board regarding annual meeting. Mase to investigate posting requirements for adopting annual budget related to same and seek input from special guests regarding itinerary preferences. Mase reported libraries participating in Harwood Institute community engagement projects, potential legislative forum for some member libraries qualifying by county and as organized by the White Pine Library Cooperative and a possible MMLL logo contest.

Committees Report: Finance Committee: Reports loss of membership associated with loss of revenue of approximately 1/3 of budget and increase in Rides service cost. Reported to keep present level of services may need to utilize more of fund reserve in the future. M/S Edens/Priester to approve the August 2016 budget amendment as presented. Roll Call vote: Bassett-Yes, Budinger-Yes, Edens-Yes, Fleury-Yes, Smith-Yes, Priester-Yes, Colvin-Yes, Leedy-Yes. It passed. **Personnel Committee:** It was reported director's evaluation format will be ready to present at the next board meeting.

Old Business: Results of membership-wide vote for redistribution of groups was discussed. Results and corresponding group representation documents were provided.

New Business: Initial review of Plan of Service for annual meeting was completed. Recommendations were made for revisions in wording and developing a schedule of fees/services for "Affiliate Libraries" was discussed. M/S Leedy/Priester to accept Baird Cotter audit proposal for one year at the recommendation of the finance committee. Roll Call vote: Bassett-Yes, Budinger-Yes, Edens-Yes,

Fleury-Yes, Smith-Yes, Priester-Yes, Colvin-Yes, Leedy-Yes. It passed. Mase to verify Good Friday work schedule as designated in Personnel Manual. FY meeting schedule was tabled until the annual meeting.

Advisory Council Comments: None

Board Member Comments: None

Adjournment: Motion to adjourn by Leedy and accepted by Colvin at 12:15 p.m.

Submitted by: Heather Symon Bassett, Secretary of the Board