

# Mid-Michigan Library League

## Director's Report

### January 2017

#### Administrative:

- State Aid – Nineteen MMLL member libraries have completed their State Aid annual report, ten have begun the process, and the rest (ten) have not yet begun. Members have until February 1 to file their annual reports with the State. Reminders and offers of assistance will go out to members until the end of the month.
- The FY2016 annual audit is complete and will be presented by Ryan Howell of Baird, Cotter & Bishop at the January 19<sup>th</sup> meeting of the MMLL Board.
- Per our Plan of Service and the fact that Jack Sheehan is retiring, the interlibrary loan function performed by the League will be discontinued beginning May 2017. It is expected that by that time all members will participate in MeLCat or have an alternative in place for interlibrary loan. Interlibrary loan service for materials not found in MeLCat is provided via an arrangement with the White Pine Library Cooperative. The per-item OCLC request fee (\$5.50) is paid by MMLL for the membership, and the budget line for this cost for FY17 is \$5,200. On the January MMLL Board agenda is a discussion item regarding these costs and how to maintain equity of service in this area.
- FY17 Board members and groups they represent:
  - Group 1 – Mary Edens
  - Group 2 – Chuck Haemker
  - Group 3 – Patti Colvin
  - Group 4 – Diane Eisenga
  - Group 5 – Eric Smith
  - Group 6 – OPEN\*\*\*
  - Group 7 – Valerie Church-McHugh
  - Group 8 – Chris Cook
  - Group 9 – Jeanette Fleury

#### Trainings:

- We will offer a webinar training on how to place requests for OCLC interlibrary loan via the White Pine Library Cooperative "Peabody" system. Our agreement with them allows our members to use them to request items not available via MeLCat.
- A webinar training on Records Retention for Public Libraries will be offered February 10<sup>th</sup> at 10:00 a.m. Information regarding how to connect will be posted on the website and sent out to members on the email listserv
- We will offer a webinar on the use of the Plymouth Rockets Event Keeper calendar system on February 9<sup>th</sup> at 11:00 a.m. With this system, members can enter events into a joint calendar and display it on your website with other libraries' events, or just your own.
- There will be a free webinar on District Library Formation given by Anne Seuryneck on February 24<sup>th</sup>. Stay tuned for further details.
- The Maker Team is willing to highlight the various maker kits that are available to the membership to borrow for running a program or demonstration. There are now 25 resources available – maker kits, 3D printers, digital camera, light meter, and a READ poster DVD with tools to customize your own READ poster!
- We will offer an in-person workshop in two locations in the Spring on using data and community analysis improve services and engage in/with the community.
- Other than lots of offerings via webinar that I share via the newsletter (see [News of Interest](#)), we are still working on collaborations with other cooperatives and library partners. Look for a vendor demo day and some basic skills trainings coming this spring. Also, look for a tour of Munson Health Care Library and services and/or a training on health research given in Cadillac on an MMLL meeting day.

**Initiatives:**

- Library Service and Technology Act (LSTA) Grant – I met with Eric Frederick, Executive Director of Connect Michigan (<http://www.connectmi.org/>) right before the holidays to strategize a bit more about the writing of our LSTA proposal. We will work on the proposal together and submit by the end of January. The proposal is for a three-year project costing \$450,000. The Intent to File was included in the previous Board packet, and the Board instructed me to proceed with the grant proposal even though it is a highly competitive program.
- Rotating Maker Kits – The Maker Team has divided up responsibility for the maker kits, so there is a person minding the needs of each kit. The notebook content is what makes each kit particularly useful to the library staff person desiring to use the kit for a program. Please consider borrowing a kit and giving us feedback! We have 25 resources available – maker kits, 3D printers, digital camera, light meter, and a READ poster DVD with tools to customize your own READ poster! See the maker page on our website at: <http://mml.org/maker%20space%20resources.html>
- Group Discounts – A vendor demo day is in the works. If there is a particular vendor that you would like to see included, please let us know.
- Group Calendar – we have purchased a trial year with Plymouth Rockets Event Keeper. This system will allow you all to enter your own events, and if you like you can simply point to the URL where the calendar is hosted to send online patrons to this group calendar. Some of you will want this and like to have your events posted with others. You can also have a unique URL for just your library's events. We will offer a webinar training on this soon. Click here for the [Calendar](#).
- Mini Grant Program – I will ask for an ad-hoc committee again to serve as the mini-grant program team. That group will decide when to announce this year's program and if there will be any changes to the guidelines. They will also serve as the grant reviewers, making funding decisions

**Travel/Meetings:**

- 11/8 – Cadillac: poll worker 12 hours; pay goes to MMLL
- 11/18 – Lansing: MCLS annual meeting
- 12/8 – Lansing: MCDA committee meeting
- 12/9 – Lansing: Grant meeting with Eric Frederick
- 12/16 – Cadillac: MCDA meeting (conference call instead of driving to Lansing)

**Member Libraries:**

- There was a nice interview and article on the Benzonia Public Library maker programming conducted by Michigan Radio's Stateside program on January 2<sup>nd</sup>. See <http://michiganradio.org/post/library-makerspaces-help-communities-tap-joy-creativity>
- If you would like me to plan a visit, whether I have been there already or not, please don't hesitate to ask! I am glad to attend a Board meeting, a fundraiser, or just come to talk with you about any issues you like.
- Please make sure that you are on the email list for the cooperative. Also, please encourage your staff to join the list as well. Anyone can simply send an email to me ([smase@mml.org](mailto:smase@mml.org)) and ask to be added to the email listserv for MMLL. It is a good way to keep up with current information and goings on with your colleagues. Also, it is a discussion forum for you! Not everything has to be one-way from MMLL headquarters to you ;-)
- If you have any questions or need for support in your transition to MeLCat, please let me know! We can get your questions answered and hopefully the resources you need.

Respectfully Submitted,

*~Sheryl*

Sheryl L. Mase