

Mid-Michigan Library League

Director's Report

March 2017

Administrative:

- Budget – we now have an income/expenditure report that can come directly from our accounting software that matches up with the line items on our budget in the correct order, making it easier to review both. The index codes show as well. The audited figures are now added to the budget spreadsheet, showing our true fund balance.
- The finance committee met and did not see a need to change the budget for this fiscal year for interlibrary loan. We have \$3,748 remaining and the number of monthly requests that go to White Pine Library Cooperative for OCLC loan requests at \$5.50 each will not exceed that amount, especially now that more of our membership is on MeLCat and getting loans fulfilled by other participants.
- FY17 Board members and groups they represent:
 - Group 1 – Mary Edens
 - Group 2 – Chuck Haemker
 - Group 3 – Patti Colvin
 - Group 4 – Diane Eisenga
 - Group 5 – Eric Smith
 - Group 6 – Lois Langenburg
 - Group 7 – Valerie Church-McHugh
 - Group 8 – Chris Cook
 - Group 9 – Jeanette Fleury
- Health insurance –if you are a Michigan Library Association member, there will be a new option to sign up for health insurance via National Insurance Services (NIS). A letter was mailed to all libraries in February by the current MLA president, Kathleen Zaenger. I contacted Brian Mitchell of NIS to schedule him to come to one of our meetings. He was booked for March, so he will be coming to the Advisory Council/Board meeting on May 18th.

Automation and MeLCat:

Of the 39 member libraries of the Mid-Michigan Library League, here is the breakdown of automation:

Library	ILS	MeLCat?
Missaukee District Library	Alexandria – Companion Corp.	Yes
Alden District Library	Atrium Book Systems	Yes
Benzie Shores District Library	Auto-Graphics/Verso	Yes
Cadillac-Wexford County Public Library	Auto-Graphics/Verso	Yes
Evert Public Library	Auto-Graphics/Verso	Yes
Hart Area Public Library	Auto-Graphics/Verso	Yes
M. Alice Chapin Memorial Library (Marion)	Auto-Graphics/Verso	Yes
Mason County District Library	Auto-Graphics/Verso	Yes
McBain Community Library	Auto-Graphics/Verso	Yes
Morton Township Public Library	Auto-Graphics/Verso	Yes
Pentwater Township Library	Auto-Graphics/Verso	Yes
Richland Township Library	Auto-Graphics/Verso	Yes
Shelby Area District Library	Auto-Graphics/Verso	Yes

Benzonia Public Library	Biblionix Apollo	Yes
Big Rapids Community Library	Biblionix Apollo	Yes
Barryton Public Library	Evergreen	Yes
White Pine District Library	Follett Destiny	Yes
Houghton Lake Public Library	Innovative -> moving to VLC	Yes
Bellaire Public Library	NuGen Cloudnet Libraries	Yes
Central Lake District Library	NuGen Cloudnet Libraries	Yes
Glen Lake Community Library	NuGen Cloudnet Libraries	Yes
Leelanau Township Library	NuGen Cloudnet Libraries	Yes
Leland Township Public Library	NuGen Cloudnet Libraries	Yes
Reed City Area District Library	NuGen Cloudnet Libraries	Yes
Suttons Bay-Bingham District Library	NuGen Cloudnet Libraries	Yes
Surrey Township Public Library	TLC Library•Solution	Yes
Pathfinder Community Library	Auto-Graphics/Verso	in queue
Seville Township Public Library	Auto-Graphics/Verso	in queue
Darcy Library of Beulah	Evergreen	in queue
Betsie Valley District Library	NuGen Cloudnet Libraries	in queue
Mancelona Township Library	NuGen Cloudnet Libraries	in queue
Manistee County Library	TLC Library•Solution	in queue
Walkerville Public/School Library		in queue
LeRoy Community Library	Auto-Graphics/Verso	No
Luther Area Public Library	Auto-Graphics/Verso	No
Richfield Township Public Library	NuGen Cloudnet Libraries	No
Chase Township Public Library		No
Walton Erickson Public Library		No
Wheatland Township Library		No

Trainings:

- Interlibrary loan – information has gone out to the membership with a reminder about the changes coming this spring. We will ask libraries to become familiar with the “Peabody” system used for sending OCLC interloan requests to White Pine Library Cooperative. Our agreement with them allows our members to use them to request items not available via MeLCat. Training materials are on our website at <http://mml.org/ill.html>
- The Michigan Cooperative Director's Association (MCDA) consists of the eleven co-op directors in the state. I have volunteered to organize free webinars that any public library staff or trustee can participate in, and if they miss it, the archived version will be linked to the MCDA website at <https://micoops.info/>. These are also on the MMLL workshops page: <http://mml.org/workshops.html>. So far, I have organized a webinar training on Records Retention for Public Libraries and District Library Establishment with Anne Seurnck. Coming up will be an HR webinar with Brian Mortimore as well as a Parliamentary Procedure/Robert's Rules/Open Meetings Act webinar with Anne Seurnck.
- Demo webinars have been set up for a number of vendors. We have done Odilo and the archive is available. Coming up: Biblionix Apollo (March 6th), TLC Library.Solution (March 9th), Playaway/Findaway (March 13th), OneClickdigital (March 14th), Bibliotheca 3M cloudLibrary (March

15th), Hoopla (April 5th), and TumbleBooks (April 20th). All will be archived and available on our website: <http://mml.org/workshops.html>.

- Training has been conducted on the Plymouth Rockets Calendar, with a follow-up webinar on March 10th. With this system, members can enter events into a joint calendar and display it on your website with other libraries' events, or just your own.
- Steve Green from Auto-Graphics will come for the afternoon of our Advisory Council/Board meeting on March 16th at Cadillac Wexford Public Library. He will give a demo of the A-G Verso ILS for anyone interested. Lunch will be provided for those who stay.
- On Friday, March 17th, Steve Green will do a day-long training for MMLL members using the Auto-Graphics Verso software. The registration and agenda for the day is posted on our website: <http://mml.org/workshops.html>.
- We will have hands-on training with Kimberly Young on community data and engagement, held at two locations, Morton Township Public Library on May 11th 1-5 p.m.; and Bellaire Public Library on May 25th 10-5 p.m. Registration will be posted soon at <http://mml.org/workshops.html>.
- The Maker Team is willing to highlight the various maker kits that are available to the membership to borrow for running a program or demonstration. There are now 25 resources available – maker kits, 3D printers, digital camera, light meter, and a READ poster DVD with tools to customize your own READ poster! See what is available at <https://mml.librarika.com/search> (search "maker")

Initiatives:

- Library Service and Technology Act (LSTA) Grant – my partner, Eric Frederick, Executive Director of Connect Michigan (<http://www.connectmi.org/>), and I worked diligently to write a grant proposal for a three-year project costing \$450,000. The title of the grant is "Digital Inclusion on the Go" and the files comprising the grant are posted on the Board page of our website: <http://mml.org/board.html>
- Maker kits – we have a pretty good variety of programming materials for you to check out and use with patrons. Take a look and consider borrowing a kit and giving us feedback! We have 25 resources available – maker kits, 3D printers, digital camera, light meter, and a READ poster DVD with tools to customize your own READ poster! See the maker page on our website at: <http://mml.org/maker%20space%20resources.html>.
- Mini Grant Program – stay tuned for this year's program to be announced. We have \$5,000 to give away, from small \$500 grants for continuing education support, to larger awards for projects improving library service.

Travel/Meetings:

- 1/20-22 – Atlanta: ALA Midwinter conference – exhibits
- 2/1 – MMLL Office: Board training with Lois Langenburg
- 2/2 – Stanton: Group 9 meeting at White Pine District Library
- 2/17 – Lansing: MCDA (Co-op Directors) meeting

Member Libraries:

- We have received notification from Houghton Lake Public Library and Suttons Bay Bingham District Library that they will both be leaving Mid-Michigan Library League at the end of this fiscal year (September 30, 2017). The net loss of funds, after considering the offset of RIDES payment, is about \$10,000.
- Two member libraries are looking for a director, hiring soon: Reed City Area District Library and Leelanau Township Library. Pentwater Township Library will be closed for remodeling until June. Walkerville Rural Public School Library is 80% on their way to automation! They are using MeLCat and adding their collection one by one. Luther has a new director, Ariel Lucas.
- If you would like me to plan a visit, whether I have been there already or not, please don't hesitate to ask! I am glad to attend a Board meeting, a fundraiser, or just come to talk with you about any issues you like. I can assist with Board training or strategic planning.

- Please make sure that you are on the email list for the cooperative. Also, please encourage your staff to join the list as well. Anyone can simply send an email to me (smase@mml.org) and ask to be added to the email listserv for MMLL. It is a good way to keep up with current information and goings on with your colleagues. Also, it is a discussion forum for you! Not everything has to be one-way from MMLL headquarters to you ;-)
- If you have any questions or need for support in your transition to MeLCat, please let me know! We can get your questions answered and hopefully the resources you need.

Respectfully Submitted,

~ *Sheryl*

Sheryl L. Mase