

**Mid-Michigan Library League Board of Trustees**  
**Meeting Minutes**  
**January 19, 2017**

**Call to Order:** with a quorum being present Chair Eric Smith called the meeting to order at 10:40 a.m.

**Roll Call**

Present: Mary Edens, Chuck Haemker, Diane Eisenga, Eric Smith, Jeanette Fleury, and Chris Cook

Absent: Patti Colvin, Valerie Church-McHugh

Also present: Sheryl Mase, Members of the Advisory Council

**Approval of Agenda:** M/S Edens/Haemker to approve agenda as presented, it passed

**Approval of Minutes:** M/S Edens/Eisenga to approve November 17, 2016 minutes. It passed

**Public Participation and comments:**

No public participation

**Audit Presentation:** Ryan Howell of Baird, Cotter and Bishop, was present to go over the 2016 audit and answer questions the board had.

**Financial Report:** M/S Edens, Haemker to approve November and December Financial Reports, It Passed.

M/S Haemker/Fleury Roll Call Vote: Eisenga – Yes, Edens – Yes, Haemker – Yes, Cook – Yes, Smith – Yes, Fleury – Yes, It passed

Comments were made to go over purchase journal first and then the Financial Reports. After discussion it was decided that at the next meeting we would change to this format.

**Director's Report:** Mase shared that a letter of Resignation was received from Heather Bassett. A recommendation for her replacement was Lois Langenburg from Luther Area Library to represent Group 6.

Mase talked about continuing education opportunities and getting a group together to see what the League members would be interested in. Mase talked about having workshops for League members that would be about data. These would be set up for this spring.

Mase talked about having a webinar about District Libraries and what it would take to become one. Mase talked about touring the Munson Hospital Health Library to see all that they have to offer.

A motion was made by Edens, seconded by Haemker to amend the MMLL Calendar so that the Advisory Council meetings would be from 10 to 11. Board meetings will still be held on the third Thursday of the Month at 11 a.m.

It passed

**Committees Report:**

**Finance Committee:** Committee did not meet, no report presented

**Personnel Committee:** Shared responses on survey monkey survey.

Recommendation was made for a 3 percent raise and also add 20 hours of personal leave. Next evaluation will be held by end of July 2017. M/S Haemker/Fleury to accept the personnel committee report. It passed

**Old Business:** Discussion was made on how to handle future OCLC requests beginning May 1, 2017. Request was made to put a group together to make recommendation on the future of requests.

Mase will have a conference call open to any board member to offer opinions on what should be in a policy and write a policy to be presented at March meeting.

**New Business:** Discussion about new Logo. M/S Smith/Eisenga to approve the window book and glasses logo. It passed

Request to put together an ad-hoc mini-grant committee – Edens, and Advisory Board members Jennifer Thorson and Miriam Andrus will be on committee a request for advisory members to be on Finance and Personnel was made.

A request was made that there be some type of recognition for outgoing board members. Eric and Jeanette will work on this

**Public Comment** None

**Advisory Council Comments:** Recommendation was made to have the Director's report during the Advisory Council meeting and take it off of Board Meeting agenda.

**Board Member Comments:**

Adjournment: Motion to adjourn Edens, seconded by Haemker to adjourn at 1:05

Submitted by Diane Eisenga, Secretary of the Board