# Mid-Michigan Library League
# Director's Report
**May 2017**

**Administrative:**
- The Finance Committee asked for strategic planning to inform the new Plan of Service and budget for FY18.  The Board decided to have the director send a survey to the membership asking them to prioritize services from the cooperative.  A compilation of this survey will be presented at the May 18th Board and Advisory Council meetings.  The Board will then decide how to develop a draft Plan of Service and FY18 budget ready for first review at the August 17th meeting.
- FY17 Board members and groups they represent:
    - Group 1 – Mary Edens
    - Group 2 – Chuck Haemker (Vice-Chair)
    - Group 3 – Patti Colvin
    - Group 4 – Diane Eisenga (Secretary)
    - Group 5 – Eric Smith (Board Chair)
    - Group 6 – Lois Langenburg
    - Group 7 – Valerie Church-McHugh
    - Group 8 – Chris Cook
    - Group 9 – Jeanette Fleury (Treasurer)
- Health insurance –if you are a Michigan Library Association member, National Insurance Services has an agreement to offer insurance coverage to you/your library.  Brian Mitchell of NIS will present on health insurance options for MLA members via a webinar on May 16th at 11 a.m.  Registration information and the archive will be posted on our workshops page at http://mmll.org/worshops.html.

**Automation and MeLCat:**
Of the 39 Mid-Michigan Library League member libraries, 35 are automated, 4 have no automated system (ILS) in place.  Two of the four that have no ILS have applied to join MeLCat, which will help them to automate, since after they add their collection to MeLCat, they can get a copy of the records to use for local automation.  Of the 39 MMLL member libraries, 32 are participating MeLCat members.  I have been in touch with staff at MCLS who implement new members, and they will extend an invitation for implementation in the next round to these libraries that have applied to join:  Luther, Leroy, Richfield, Walton Erickson, and Walkerville.  Chase and Wheatland have not yet submitted a MeLCat application.

**Interlibrary loan:**
Conversion of the interlibrary loan process is now complete.  We changed the Plan of Service two years ago to reflect that the cooperative would no longer be doing interlibrary loan, as MeLCat serves this role.  For those materials not found via MeLCat, we have a contract with White Pine Library Co-op to request materials via OCLC.  Information went out to the membership and the changeover has gone well.  Members have become familiar with the "Peabody" system used for sending OCLC interloan requests to White Pine Library Cooperative. Training materials are online at http://mmll.org/ill.html.

**Trainings:**
- After the NIS health insurance webinar, the next three webinars I am coordinating on behalf of the Michigan Cooperative Director's Association (MCDA) will be:
    - Tuesday, May 23rd, 11 a.m. – Anne Seurynck on running effective Board meetings (Parliamentary Procedure/Robert's Rules of Order/Open Meetings Act)

- o Thursday, June 8th, 10 a.m. – Brian Mortimore on human resource issues in library environments (compensation, review, hiring assessment)
- o Tuesday, June 13th, 11 a.m. – Anne Seurynck on the Americans with Disabilities Act and reasonable accommodations

These are free webinars for any public library staff or trustee, and if they miss the live version, the archived version will be linked to the MCDA website at https://micoops.info/, as well as the MMLL workshops page: http://mmll.org/workshops.html.

- Demo webinars were presented on Plymouth Rocket EventKeeper, Odilo, Biblionix Apollo, TLC Library.Solution, Playaway/Findaway, OneClickdigital, Bibliotheca 3M cloudLibrary, Hoopla, and TumbleBooks. All are archived and available on our website: http://mmll.org/workshops.html.
- We will have hands-on training with Kimberly Young on community data and engagement, held at two locations, Morton Township Public Library on May 11th 1-5 p.m.; and Bellaire Public Library on May 25th 105 p.m. Space is still available for the May 11th Morton Twp. location.  Register at http://mmll.org/workshops.html.
- Request materials for programming!  There are 25 resources available – maker kits, 3D printers, digital camera, light meter, and a READ poster DVD with tools to customize your own READ poster!  See what is available at https://mmll.librarika.com/search (search "maker").  See the maker page on our website at:  http://mmll.org/maker%20space%20resources.html.

**Initiatives:**
- Library Service and Technology Act (LSTA) Grant – our grant proposal for a three-year project costing $450,000 was not selected for funding.  The title of the grant was "Digital Inclusion on the Go" and the files comprising the grant are posted on the Board page of our website (http://mmll.org/board.html) if you are interested.  Dearborn Public Library, Jackson District Library, Wayne State University Libraries and Ypsilanti District Library have all been granted funds for collaborative projects working with underserved populations. You can find a description of the grant funded programs here.  It is a bit sad that no upstate or rural areas were selected, however these projects will surely serve their communities well.
- Due to the overwhelming response to National Library Legislative Day this year, we were blocked from registering any more than one person to attend.  She is from Ludington and will serve as the only person from the 2nd congressional district, represented by Bill Huizenga.
- Mini Grant Program – this year's program has been announced.  Applications may be submitted through June 5, 2017.  The materials are posted on the website at http://mmll.org/grants.html.  We have $5,000 to give away, from small $500 grants for continuing education support, to larger awards for projects improving library service.
- The 18 maker kits and two 3D printers have circulated 72 times since we created the collection last year.  These materials are for the member libraries to use for programming and demonstrations.  This summer will be round 2 of the UMSI Maker Trainings, with programs in Houghton Lake August 15-17 and in Benzonia August 22-24.

**Travel/Meetings:**
- 3/18 – Houghton Lake for Battle of the Books
- 3/15 – Bellaire for Michigan Reads author events
- 3/21-29 – Vacation
- 4/11 – Pentwater for trustee training
- 4/21 – Lansing/Library of Michigan for MCDA (Coop Directors) meeting
- 4/27 – Reed City for new director reception
- 5/11 – Mecosta for workshop at Morton Township Public Library

**Member Libraries:**
- There are new directors at Reed City Area District Library – Tom Burnosky; Luther Area Public Library – Ariel Lucas; and prior to that, Suttons Bay Bingham District Library – Bradley Chaplin;

Missaukee District Library – Laura Marion; Pentwater Township Library – Mary Barker; Houghton Lake Public Library – Kimberly Young.  Lots of changes over the past couple years!

- More changes to come: Darcy Library of Beulah is interviewing for a new director to be in place by June; Leelanau Township Library is working on hiring a director; Manistee will be hiring a new director for this September when Chuck Haemker retires.
- If you would like me to plan a visit, whether I have been there already or not, please don't hesitate to ask! I am glad to attend a Board meeting, a fundraiser, or just come to talk with you about any issues you like. I can assist with Board training or strategic planning.
- Please make sure that you are on the email list for the cooperative. Also, please encourage your staff to join the list as well.  Anyone can simply send an email to me (smase@mmll.org) and ask to be added to the email listserv for MMLL. It is a good way to keep up with current information and goings on with your colleagues. Also, it is a discussion forum for you! Not everything has to be one-way from MMLL headquarters to you ;-)
- If you have any questions or need for support in your transition to MeLCat, please let me know! We can get your questions answered and hopefully the resources you need.

**District Library Formation:**
I know there are member libraries that need help with local funding support and the best solution is to form a district library or become a branch of an existing district.  I think we could all benefit from forming a group to share information and discussion.  I have already communicated with some people about this and look forward to progressing this conversation.  A starting place, if you have not yet taken this in, is the webinar on district library formation done by Anne Seurynck - view webinar here.

**Deadlines:**
- MMLL Service Prioritization Survey – responses due by May 11th
- LSTA Public Library Services Grant Program – applications due May 22nd
- MMLL Service Expansion and Mini-Grant Program – applications due June 5th

Respectfully Submitted,

*~Sheryl*

Sheryl L. Mase