

News of Interest – Mid-Michigan Library League

2-9-2016

Human Resources Part II: HR Basics – The “soft” skills, and some hard ones too!

When: Thursday, March 31st, 2016, 10:00 a.m. to 4:00 p.m.

Where: Cadillac Wexford Public Library, 411 S Lake St, Cadillac, MI 49601, (231) 775-6541,

Who: Brian L. Mortimore, Director, Human Resources & Organizational Development, Kent District Library

Part II of a two-part series, this workshop will focus on both the soft skills and the hard skills of human resource management. Specific areas of focus will include the recruitment and hiring process, with time devoted to mock interviews covering a myriad of scenarios that can happen during the interview process. In addition, there will be a discussion of performance management for library staff. Similar to Part I of this series, this will be a highly interactive session that will attempt to meet the needs of those who attend. This session is open to all, regardless of whether or not you attended Part I.

Registration fee is \$50 for MMLL members, \$65 for guests, and includes lunch. Registration deadline: March 24, 2016. Use this [registration form](#)

Getting Started with Digitization: An Introduction for Libraries

Wednesday, February 17, 2:00pm EST

Registration Link: <https://cc.readytalk.com/r/q3dnt912aqnf&eom>

In this webinar, collaborators from the Digital Public Library of America's Public Library Partnerships Project will help participants think through the digitization of their archives. Using a free, online curriculum developed as part of the project, they will share tips and ideas to consider when planning. This webinar will be recorded and archived on the TechSoup for Libraries website. Email questions to cschimpf@techsoupglobal.org

Flint Water Crisis

The Flint Public Library has information on the water crisis at: <http://www.fpl.info/fpl/Water/index.shtml>.

Donations are accepted by the community foundation:

<https://www.cfgf.org/cfgf/GoodWork/FlintArea/WaterCrisis/tabid/855/Default.aspx>.

EBSCO Solar Grant

EBSCO is offering a Solar Grant of up to \$150,000 for publicly funded academic, school and public libraries interested in going solar. “We really do want to pay for libraries to install solar arrays that will defray their electricity costs,” they say. See their video on YouTube: <https://www.youtube.com/watch?v=2hOBlhk7Zmk>

EBSCO introduced [EBSCO Solar](#), and grant Applications will be accepted until April 29th with the winner(s) announced at ALA-Annual conference on June 24th.

A Webinar on Legal Issues in Youth Services

Featuring Anne Seuryneck, Municipal Law Attorney with FosterSwift, this webinar will be held Tuesday, **February 16**, 2016 at 10:30am - Online from your favorite location. Registration deadline is Monday, February 15, 2016. Register online: <https://attendee.gotowebinar.com/register/7246682499399007490>. Attendance is free for staff members from Woodlands Library Cooperative member & associate member libraries. Non-Woodlands members will be billed \$10 for each location. There is no limit to the number of people that can watch from one site. Please e-mail kate@woodlands.lib.mi.us to submit legal questions or concerns ahead of the webinar to be sure they're addressed during the webinar!

MeLCat Title Reports

You can now request free collection development and statistics information. Using the new MeLCat Title Reports, MCLS can give you specific title information on filled requests, unfilled requests and loaned items. You can find out what MeLCat titles your patrons have requested, which of those requests were filled and which ones were not. You will also be able to see what titles you have loaned out to other MeLCat libraries. These reports will replace most of the fee-based Custom Reports offered in the past. You will receive an Excel file that you can manipulate, sort, and filter, as you like. To request a report from MeLCat staff, fill out the form at: <http://mcls.org/titlereports>.

E-rate

USAC has announced the Form 471 window dates. The window opened on February 3, 2016 and will close on April 29, 2016. Webinar training is available from the TRIG E-Rate group. The Friday 2/12 and Tuesday 2/16 webinars will NOT cover the live Form 471. They will cover the EPC and 470 forms. Please see the [USAC training site live videos](#) for instructions on filing Form 471s in EPC. Form 471s will be addressed during future webinar dates.

- » 2/12/2016- 9:30 - 11:30 (new date)
- » 2/16/2016 - 1:30 p.m. - 3:30 p.m.
- » 3/2/2016 - 9:30 a.m. - 11:30 a.m.
- » 3/18/2016 - 10:00 a.m. - noon

Connect to <http://remc.adobeconnect.com/epc/> and dial in to 1-888-398-2342, access code 355 0170. The Michigan library site for E-rate is: Michigan.gov/erateforlibraries

Summer Reading Winter Webinar

- Tuesday, March 15, 2:00 pm — “[Reluctant Readers and Interactive Reading programs: Read Together and PAWS to Read!](#)” Presenters: Lisa Gonzalez and Beverly Schwartzberg, Santa Barbara Public Library.
- Watch the recorded webinar the Library of Michigan did last year – [Learning Challenges as a Way to Increase the Impact of Summer Reading](#).

National Library Week

April 10-16 is this year’s NLW with the theme “libraries transform.” See the American Library Association site at: <http://www.ala.org/conferencesevents/celebrationweeks/natlibraryweek>

Create It at Your Library!

Join YALSA in celebrating Teen Tech Week **March 6-12, 2016** with the theme “Create It at Your Library.” Visit <http://teentechweek.ning.com/> for information, planning resources, free downloadable bookmarks and posters, free webinars, and online forums to help you plan and prepare for a great event. Show teens and their families all of the great digital resources the library has to help teens succeed in school and prepare for college and careers.

National Library Legislative Day

[National Library Legislative Day](#) will be **May 2-3, 2016**. [Virtual Library Legislative Day](#) activities will be held throughout the week and will be an opportunity for all library advocates to make their voices heard on a national level. Library advocates who cannot make it to Capitol Hill for the event can be a part of the effort by calling and/or emailing their elected officials on May 3, or any time the week of May 2-6. Visit this web page in late April for talking points to include when writing or calling your legislators. Bookmarks, flyers, and more details are available on the [United for Libraries website](#).

If you are interested in attending National Library Legislative Day in person, Gale once again is sponsoring 2 representatives from the Michigan library community to attend. See: <http://galesupport.com/legislativeday> for more information and to submit your application. Also, there is a [scholarship award](#) offered by the White House Conference on Library and Information Services Taskforce (WHCLIST) and the ALA Washington Office. Each year, the award is granted to a non-librarian participant in National Library Legislative Day (NLLD). The winner receives a stipend of \$300 and two free nights at the NLLD hotel.

Big Talk From Small Libraries 2016 – online and free

This online conference will be held on Friday, **February 26, 2016** from 8:45 a.m. - 5:00 p.m. (Central Time) via the GoToWebinar online meeting service. See <http://nlcblogs.nebraska.gov/bigtalk/> for full information, and register at <http://nlc.nebraska.gov/scripts/calendar/eventshow.asp?ProgId=14868>.

Maker Team

There are now virtual office hours held by the University of Michigan School of Information. See the website at: <http://imlsmaking.sites.uofmhosting.net/maker-office-hours> The MMLL Board approved funding for rotating maker space programming kits. We are currently compiling these kits and will let you know when they are ready for loan. We now have a “maker team” – a small group that will decide what each of the maker kits will include, how they will circulate, and how we will maintain them. The University of Michigan received funding from the IMLS to bring maker education to all areas of Michigan. Of the 9 sites around Michigan at which they will host three-day events in summer 2016 (more opportunities in 2017), two are MMLL members, Houghton Lake Public Library and Benzonia Public Library. See <http://makinglibraries.si.umich.edu/>.

2016 Rural Libraries Conference

The 2016 Loleta Fyan Small and Rural Library Conference will be held from **May 4-6, 2016** at Grand Hotel on Mackinac Island. The three-day event features vendors, awards, keynote speakers and an array of sessions geared to libraries serving small and rural communities. Read the full Attendee Information Packet before registering online and definitely BEFORE making hotel reservations. The conference registration is \$89 per person. This includes one round-trip ferry ticket on Shepler's Ferry, 5 meals and conference materials. The special lodging rate at the Grand Hotel is \$129 per room and includes a breakfast buffet. Please see the hotel reservation form for complete details on lodging.

Some tips:

- Please check the Shepler's Ferry Schedule BEFORE you make your travel plans and hotel reservations. The 2016 schedule should be on the Shepler's site soon. You can also find information in the attendee packet. Check that you will be able to get to the island before making your hotel reservation or you may be subject to a processing fee if dates change.
- You will receive a link to a PDF document online that can be used to make your hotel reservation directly with the Grand Hotel. You will only get the link to the hotel reservation form in your confirmation email and confirmation screen upon registration. Please check for this link. You may also call or email us for the link if you have already registered for the event. The hotel reservation form is hidden and NOT linked from the website. This rate is only available to registered attendees of our event.
- Everyone must check that they either want a meal or don't want a meal in the online registration process. If you are not planning to join us for all meals then check no for the meals you will miss. This helps provide us an accurate account for catering and helps our budget. If you have dietary restrictions you have the opportunity to list them during the registration process under the Special Needs/Requirements area.
- There are optional island carriage tours available during the conference. Full details and information on how to order tickets is provided in the Attendee Information Packet. The link will be available in a few days to register for a carriage tour.

- A preliminary program showing program titles, dates and times is available on the website. A full program, with complete descriptions, will be posted later.
- Attendee registration closes March 31. Also, the hotel must receive your reservation form and deposit by this date to guarantee the special rate.
- Presenters should have already received their speaker agreements and information. Please use the information provided directly to you as a presenter to make registration and lodging arrangements.
- If you have a guest with you that is not attending the event please use the special meal order form so they may join the group for meals. Contact us directly for more details. The meal order form can be found in the Attendee Information Packet. Registration is now open. Go to: <http://www.michigan.gov/fyanconference>

Upcoming Elections

The last day to register to vote in in the Presidential Primary was February 8th. The Presidential Primary election is March 8, 2016. The State Primary election is August 2, 2016 with the last day to register of July 5, 2016. The State General Election is November 8, 2016 with the last day to register of October 11, 2016. You may wish to place signage in the library to inform the public of these dates. See the Secretary of State voter information at http://www.michigan.gov/sos/0,4670,7-127-1633_8716---,00.html. See a step-by-step instruction for how to register to vote: http://www.michigan.gov/sos/0,1607,7-127-1633_8716_8726_47669-176447--,00.html.

MeL

Are you remembering the wealth of information contained in the Michigan eLibrary databases? A quick view of the database list is at <http://mel.org/databases>. Make sure you know what content is paid for statewide. Vendors are not supposed to sell Michigan libraries the same content that is purchased for MeL. Chilton Library has been optimized for mobile use, making it an easier reference to use “in the field.” See:



- Preview the National Car Care Month Promo Toolkit—and see how you can promote Chilton content with Facebook and Twitter posts, posters and flyers, bookmarks, and much more!

April is National Car Care Month—Get Your Free Toolkit!

Join the car care experts for a timely and informative webinar:

- See a demo of the *ChiltonLibrary* features that are most popular with your patrons.
- Learn about recent product enhancements such as mobile optimization and ReadSpeaker text-to-speech technology, and the addition of content from Ford and Chrysler.

Learn more about *ChiltonLibrary* and receive your FREE toolkit with professional marketing materials to help you spotlight your library's automotive resources.

Wednesday, February 24
2:00 – 3:00 p.m. Eastern Time Zone

REGISTER TODAY! »

MeL Resources for Spanish Speakers

Join on February 24, at 9:30 AM, for a free 30-minute webinar focused on MeL resources for Spanish speakers. Learn from Michigan library staff — practitioners in the field — how they are using MeL resources to assist their patrons and strengthen their communities. Registration is free and open to all Michigan library staff. Read more and [register for this webinar](#).

WebJunction

Check out the catalog of learning resources at: <http://learn.webjunction.org/>. And check out the [Social Library](#), a weekly feature to surface amazing work from libraries that WebJunction follows on Facebook. The current edition is: <http://www.webjunction.org/news/webjunction/the-social-library-volume-fortyeight.html>.

Continuing Education Stipends from the Library of Michigan

The Library Continuing Education program helps by providing financial support for library staff continuing education. Full program details are online at: http://www.michigan.gov/libraryofmichigan/0,2351,7-160-18668_63014-359559--,00.html. You will find program criteria, application questions, timeline and the link to the online application on this page. Staff from eligible libraries may apply at any time and may request from \$200 to \$1,500.

LMCE

The Library of Michigan has hired Evette Atkin as the new Continuing Education Coordinator. She comes with a wide variety of library experience in both public and academic libraries, plus a library service organization. She will be taking over responsibilities for the upcoming Small and Rural Libraries Conference, Beginning Workshop and all other LM continuing education initiatives and partnerships. You can reach Evette at atkin@michigan.gov or 517-373-3746. Don't forget that there are many training resources at www.michigan.gov/libraryce.

Beginning Workshop

The 2016 Beginning Workshop is scheduled for **May 18 -20, 2016**, at Shanty Creek Resorts in Bellaire, MI. Online registration will open after the New Year. You can find information about the annual event at www.michigan.gov/beginningworkshop. Last year's information booklet is still online if you are interested in understanding more about the content of the 3-day event. The Beginning Workshop is required for library staff wanting to obtain Level 3 or a Level 4 Library of Michigan certification. It is geared for those that do not have a master's level degree in library science and have little experience working in libraries. Questions about Certification and necessary requirements to obtain certification can be directed to Joe Hamlin at hamlinj2@michigan.gov or 517-373-1580.

Día Turns 20 – Mini Grants Available

April 30 of 2016 marks 20 years of the celebration of Día as the connection of children and books, so the Association for Library Service to Children (ALSC) has a funding opportunity to make the celebration even bigger! Applications for 20 mini-grants of \$2,000 are now open and available [here](#). ALSC members in public libraries within 20 miles of a Dollar General retail or corporate location are welcome to apply. [Día Turns 20 Mini-grant Application](#) More information about Día is at: <http://dia.ala.org/>.

PLA 2016 Conference

The Public Library Association annual conference is April 5–9, 2016 in Denver. Register by February 26 and save: <http://www.placonference.org/registration/>. The deadline to get the advanced registration rate is 11:59 PM Central on February 26, 2016. If you have requests for specific information from this conference, let me know, as I will be attending and will bring back lots of sharable resources!

21 Google Maps tricks

Google Maps and its cousin Google Earth remain powerful and versatile tools—and most of us are only scratching the surface of what they have to offer. (And we're just talking about the web version; the mobile

incarnations are a whole other bag of magic. - Evan Dashevsky) Here are 21 cool things you didn't know Google Maps could do: <http://www.pcmag.com/slideshow/story/328592/21-google-maps-tricks-you-need-to-try>

Rosey

All RIDES participants are invited to attend a free webinar about the ROSEY program. <http://mcls.org/rosey>
The presentation will be hosted by Better World Books to explain shipping and acceptance guidelines.

Monday, February 22, 2106, 11:00 a.m. EST, 1 hour. Register at:

<https://betterworldbooks.webex.com/betterworldbooks/j.php?RGID=r78ddf3458bcce30bd27720f94c1a4a9c>

Everyone must register, but there is no limit on the number of attendees. This webinar will not be recorded.

MCLS Twitter Chat Series

- February 11: The art of delegation with special guest Rachel Minkin, Head of Reference Services at Michigan State University
- February 18: Criticism, coaching, disciplining and other difficult conversations with special guest Liz Breed, former Assistant Director at the Kent District Library (MI)
- February 25: Managing projects with proficiency with special guest Connie Bruder, Associate Director for Public Services at the Indiana State Library

Follow @MCLSorg on Twitter and use #MCLSchat to join the conversation. New to Twitter chats? Read the [Twitter chat instructions](#).

Tech Soup for Libraries

Don't forget about this resource for discounts on equipment, software, and more. See Tech Soup at <http://www.techsoupforlibraries.org/>.

Chromebases

From Wendy Hand, Kalamazoo Public Library: Looking for a sharp, inexpensive and easy Online Public Access Catalog (OPAC) solution? Look no further than a Chromebase with management software purchased through Michigan's TRIG (Technology Readiness Infrastructure Grant) Device Purchasing Program:

<http://22itrig.org/activities/device-purchasing/spot-fags/>. This grant offers a variety of hardware and software to schools and libraries at a substantial discount due to bulk purchasing. Last year, the Kalamazoo Public Library saw a savings of almost 30% on the Chromebase and management software combination, with a cost of under \$300 per device. Ordering is fairly straight-forward and placed through the SPOT website:

<http://www.remcbids.org/>. Bid winning vendors and equipment are listed on the site. You simply go through the list of items, create purchase orders for what you want to buy, and upload them to SPOT. The purchasing window varies, but it is usually mid-April through August. If you have questions, your local Regional Educational Media Center (REMC) contact is an excellent resource.

Money Smart Week

See MoneySmartWeekPartners.org for the [partner kit](#), downloadable logos, online marketing materials, media tools, etc. MoneySmartweek.org was designed to include as much online support as possible. [FAQ's](#) and [instructional videos](#) are available. There is the link to the session held at the MLA conference in Novi and much more on this page: <http://www.lifeguide360.com/money-smart-week.html>.

Braille and Talking Book Library (BTBL)

There are currently over 50 locations—big and small—signed up as demo sites. If your library location is interested in becoming a demo site for BTBL, please call or email Stephanie Wambaugh in Lansing at 517-373-5357 or wambaugh@michigan.gov. This is a great opportunity for public libraries to help connect patrons

with a FREE resource for audio and braille materials. BTBL offers audio books, magazines, and braille titles to Michigan residents with visual or physical disabilities that are unable to utilize standard print materials. Demo sites are issued a digital talking book machine, a book on cartridge, and promotional materials to display at the discretion of each location.

MLA Event Scholarships

The new MLA Education Fund Scholarship can be used for:

- » Leadership Academy
- » MLA Workshops
- » Spring Institute
- » Academic Libraries
- » MLA Annual Conference

Download the information sheet and application (interactive Word document):

http://www.milibraries.org/assets/1/6/Application_ED_Fund_MLA_Scholarship111715.doc

The deadline to apply for MLA 2016 annual conference is September 1, 2016.

Service Animals

From Kim Koscielniak, Library of Michigan: Under 2015 PA 147, which amends MCL 752.61, a “service animal” is “any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability.”

This definition is taken from 28 CFR 36.104. Michigan law also permits use of a trained miniature horse capable of performing certain tasks for the “benefit of a person with a disability.” A person with a disability is defined by federal law, see 42 USC 12103 and 28 CFR 36.104. Library staff might be suspicious that a purse dog is indeed a service animal. The new laws prohibit inquiries about a patron’s disability, requiring documentation or ID card or requests that the animal demonstrate the service it provides. This can cause an uncomfortable situation when the patron claims the animal is an “emotional support animal,” which neither Michigan nor federal law truly address. Under 2015 PA 144, which amends MCL 752.502c, an animal may not be removed from a specific facility on the basis of fear or allergies. A public library may ask a person with a disability to remove a service animal if the animal is out of control or not housebroken. The animal must have a harness or leash unless the patron is unable to use them because of the disability, in which case the animals must respond to signals or voice controls.

Resource Links

Don’t forget you can find helpful links on the Mid-Michigan Library League website at

<http://mml.org/resources.html>