

**Mid-Michigan Library League Board of Trustees**  
**Minutes of Thursday May 23, 2013 Meeting**

Present: Mary Edens, Tiffany Haight, Dale Priester, Lisa Leedy, Jeanette Fleury, Donna Bronkema, David Robinson, Gay Budinger, and Director James Lawrence

Absent (unexcused): Elsie Connor

Guests: Metta Lansdale (TADL Director and Advisory Council Chair)

**Call to Order:** With a quorum present, the meeting was called to order at 10:09am by Mary Edens.

**Roll Call:** Eight Board Members and the Director present.

**Acceptance of Minutes:** The minutes of the March 21, 2013 meeting were accepted (motion by Leedy/Robinson).

**Public Participation and Communications:** Metta shared information about two workshops which will be recorded and posted to the MMLL website at a later date. She requested a clarification on a \$3 per OCLC request charge. This will be discussed by the Board under Unfinished Business. Metta would like to see MMLL policies put on the website.

**Approval of Agenda:** Accepted. Add "*Policies—Where Are They?*" under New Business.

**Financial Reports and Approval of Bills:** Leedy moved to accept the March/April Financial Reports. Supported by Fleury. Motion was unanimously carried.

**Personnel Committee Report:** Mary Edens will email the Director Evaluation to Trustees. Jim will present a summary of what he does in his job at the August board meeting and the committee plans on revising the current job description after the summary and evaluations are completed.

**Finance Committee Report:** A budget review will be done this summer.

**Communications Committee Report:** An intern from Baker College has been acquired and will start mid-June. He will update the MMLL website and create a Facebook page.

**Director's Report:** James Lawrence, Director, handed out a written report, which is on file. He discussed topics in the report. After revisions, the report will be posted on the MMLL website.

**Unfinished Business:**

State Aid: (2012-2013) It appears that the Library of Michigan is processing payment faster than last year. The cooperative and 30 member libraries received their first 50% payment by the end of April. (2013-2014) The state Senate passed SB196 which would increase state aid to libraries. The House passed a budget bill with \$7,500,000+ for state aid. If Senate's higher figure is adopted, it would mean roughly a 13.3% increase in revenues.

Intern: The intern will work at the MMLL office for 11 weeks this summer.

OCLC Interlibrary Loan: A motion to not charge \$3 per OCLC request for one year was made by Priester and supported by Budinger. Motion was carried. Bronkema was opposed.

**New Business:**

Extension of Current Lease: Priester made the motion to approve Hermann's rent of \$1,080.00. Supported by Haight. Motion was unanimously carried.

RIDES Delivery Service: Susan Alt sent an email describing changes, which is included in Trustee packets. Libraries having 2 day service will be moved up to 3 days, and those with 3 or 4 day service will move up to 5 days.

Mileage Reimbursement: Fleury made a motion to reimburse Advisory Council members who serve on committees (meetings being held 3 times a year) for mileage. Supported by Priester. Motion was unanimously carried. Fleury also made a motion to reimburse Advisory Council Chair (Metta Lansdale) mileage for MMLL Board Meetings she attends. Supported by Robinson. Motion was unanimously carried.

Policies—Where Are They?: The Investment and Purchasing policies will be added to the website. Placing the Personnel Policy Manual on the website was tabled for the August meeting.

**Trustee Comments:**

**Edens:** Kalkaska lost millage for a new building. Bellaire Library Director position will be announced June 1<sup>st</sup>.

**Priester:** A few rules for meetings were mentioned.

**Leedy:** Every library should participate in emergency planning in their community.

**Fleury:** Annie's Ghost by Steve Luxenberg is the *Michigan Reads* book.

**Adjournment:** Edens adjourned the meeting at 12:00pm. Motion by Leedy, supported by Priester.

Submitted by Tiffany Haight, Secretary of the Board