



# Board of Trustees Meeting

**March 21, 2024, 10 am**

at the  
 McBain Community Library  
 107 E. Maple Street  
 McBain, MI 49657

Type of Meeting: Regular Meeting of the Board

Mid-Michigan Library League Board of Trustees meetings are held in accordance with the Open Meetings Act. All interested public, member library staff and Board members are cordially invited and encouraged to attend.  
 \*\*\*Please let us know in advance if you require any special interpretation needs. (231) 775-3037

## ***Draft Agenda***

1. Call to Order – Chair, L Langenburg	Roll call
2. Approval of agenda	<b>Action Item:</b> Approve agenda
3. Approval of minutes	<b>Action Item:</b> Approve minutes from November Board meeting
4. Public participation and communications	Advisory Council report as available
5. Committee assignments	<b>Finance –</b> <b>Personnel –</b> <b>Other –</b>
6. Financial report	<b>Action Item:</b> Approve expenditures for Nov 2023 – Feb 2024 (roll call) <b>Action Item:</b> Accept financial reports for November and December 2023, January and February 2024
7. Director’s report	<b>Information Items:</b> <i>AI for Non-Techies</i> with Nick Tanzi at April Advisory Council Meeting, Think Space, MCDA
8. Committees: Finance Personnel	<b>Finance:</b> No meeting/report <b>Personnel:</b> No meeting/report
9. Old business	<b>Discussion Item:</b> Oath of Office <b>Action Item:</b> <b>Discussion Item:</b> MMLL Office Lease <b>Action Item:</b>
10. New business	<b>Discussion Item:</b> Audit Presentation, Zach Frederickson, UHY <b>Action Item:</b> Discussion <b>Discussion Item:</b> MMLL Payroll / Direct Deposit <b>Action Item:</b> Discussion <b>Discussion Item:</b> Bank Changes <b>Action Item:</b> Discussion <b>Discussion Item:</b> New MMLL Website <b>Action Item:</b> Discussion
11. Public comment	
12. Advisory Council comments	
13. Board member comments	

14. Adjournment

*~Next Meeting~*

**Thursday, May 16, 2024 at 10 am @ Benzonia Library**

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*Mid-Michigan Library League, 201 N. Mitchell, Suite 302, Cadillac, MI 49601 Phone: 231-775-3037*