

**Mid-Michigan Library League
Board of Trustees Meeting Minutes
November 19, 2020
ZOOM Videoconference
10:00 a.m.**

Call to Order: With a quorum present, Eric Smith, Chair, called the meeting to order at 10:02 a.m.

Members Present: Cindi Place (Group 1), Debra Greenacre (Group 2), Emily Thompson (Group 3), Diane Eisenga (Group 4), Eric Smith (Group 5), Lois Langenburg (Group 6), Valerie Church-McHugh (Group 7), Sarah Welch (Group 8), Patty Rockafellow (Group 9)

Members Absent: None

Also Present: Sheryl Mase, MMLL Director

Approval of Agenda: M/S Langenburg/Rockafellow to approve the agenda. Roll Call: Place - Aye; Greenacre - Aye; Thompson - Aye; Eisenga - Aye; Smith - Aye; Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye. Motion passed.

Approval of Minutes: M/S Eisenga/Langenburg to approve the minutes of September 17, 2020. Roll Call: Greenacre - Aye; Thompson - Aye; Eisenga - Aye; Smith - Aye; Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye. Motion passed.

Public Participation/Communications: Cindi Place reported that the Advisory Council met on Tuesday and agreed to recommend that the \$16,000 of additional state aid money be split it so that \$8,000 is placed in the MiniGrant budget line and \$8,000 is placed in Audio/Visual.

Eric Smith, Chair, mentioned that was nice to see new faces to the MMLL Board of Trustees and welcomed the new members. All the regions now have representation.

Audit Report: Zach Frederickson of Baird, Cotter, & Bishop presented the audit results. He indicated that everything looks as it should. M/S Welch/Greenacre to accept the audit report. Roll call: Thompson - Aye; Eisenga - Aye; Smith - Aye; Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye; Greenacre - Aye. Motion passed.

Election of Officers: Nominations for the slate of officers: Eric Smith - Chair; Deb Greenacre - Vice Chair; Lois Langenburg - Treasurer; Valerie Church-McHugh - Secretary. M/S Rockafellow/Place to approve the slate of officers. Roll call: Eisenga - Aye; Smith - Aye; Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye; Greenacre - Aye; Thompson - Aye. Motion passed.

Financial Report: M/S Rockafellow/Langenburg to approve the purchase journals for September and October 2020 and the financial reports for September and October 2020. Roll call: Smith - Aye; Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye; Greenacre - Aye; Thompson - Aye; Eisenga - Aye. Motion passed.

Director's Report: Sheryl stated for the record the state's response to COVID-19 as it pertains to libraries and the impact to the cooperative members. Other news included:

- The virtual conference “Leading Big in Small Spaces” with three participants from our cooperative.
- Increased State aid funding.
- REALM Study
- MCDA creating a letter to library trustees that will be mailed to member libraries to let them know about cooperatives.

Committee Reports: No reports.

M/S Eisenga/Place to approve the Trustees that will serve on this year’s committees:

Finance: Lois Langenburg, Valerie Church-McHugh, Eric Smith

Personnel: Diane Eisenga, Patty Rockafellow, Cindi Place

Roll call: Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye; Greenacre - Aye; Thompson - Aye; Eisenga - Aye; Smith - Aye. Motion passed.

Old Business: New MERS Reporting. The board and Sheryl discussed how eligible employees earn service credits including short and long term disability, workers’ compensation, unpaid family medical leave, etc. MERS reporting now requires more definition and detail regarding employee hours and what constitutes eligible costs for retirement benefits. M/S Place/Rockafellow to approve the new MERS reporting definitions with changes as discussed. Roll call: Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye; Greenacre - Aye; Thompson - Aye; Eisenga - Aye; Smith - Aye; Langenburg - Aye. Motion passed.

New Business:

MDHHS Posts New COVID-19 Restrictions: New limitations were announced on November 15, 2020 by the MDHHS because of a second wave of COVID-19 cases. Many libraries have re-instated previous restrictions for the next several weeks.

Budget Amendment: M/S Rockafellow/Place to approve the budget amendment request. Roll call: Welch - Aye; Rockafellow - Aye; Place - Aye; Greenacre - Aye; Thompson - Aye; Eisenga - Aye; Smith - Aye; Langenburg - Aye; Church-McHugh - Aye. Motion passed.

Office Space Rental Renewal: The board discussed the pros and cons of having an actual office space as opposed to being a virtual location. Cindi Place will discuss the issue with the Advisory Council to see if they have any ideas about the benefits of a tangible address versus a virtual one. The current lease goes through April 2021. The board will revisit this topic at the January board meeting.

Public Comment: None

Additional Advisory Council Comments: None

Board Member Comments: Cindi Place is excited to be on the board.

Adjournment: M/S Place/Greenacre to adjourn the meeting at 11:23 a.m. Motion passed.