

**Mid-Michigan Library League
Board of Trustees Meeting Minutes
November 20, 2025, 10:00
McBain Community Library, McBain, Michigan**

Call to order Lois Langenburg, Chair, called the meeting to order at 10:01

Call to Order: Mary Peterson (Group 1); Amanda McLaren (Group 2); Tracy Logan-Walker (Group 3); Diane Eisenga (Group 4); Eric Smith (Group 5); Lois Langenburg (Group 6); Valerie Church-McHugh (Group 7); Justine Peterson (Group 9)

Members Absent: Tracy Logan-Walker (Group 3; (Group 8)

Also Present: Jennifer Balcom, Director, MMLL

Approval of Agenda: M/S McLaren/Peterson. Motion passed

Motion to amend the agenda to move Zack Frederickson of UHY, audit presentation to the beginning of the meeting instead of under New Business: M/S Church-McHugh, Eisenga; motion passed

Zack from UHY presented Audit Highlighted that everything came in under budget

Motion to approve the audit, Lois 1st, Mary 2nd approved

Approval of minutes– M/S Church-McHugh, McLaren; minutes approved

Financial Report: Approve expenditures for Sept 2025 and Oct 2025 – M/S Langenburg, M. Peterson; Roll Call - M. Peterson – Aye; McLaren - Aye; Church-McHugh – Aye; Eisenga – Aye; Smith – Aye; Langenburg - Aye; J Peterson – Aye. Motion passed

Accept financial reports – M/S Langenburg, Church-McHugh – motion passed

Directors report – Some of the things highlighted in the report - Director Balcom spoke about the conferences she attended. In her report she highlighted her potential takeaways. Director Balcom was voted Chair of Library Cooperatives of Michigan. The Director Balcom talked about items in the budget that are increasing. Mini grants – 14 applications were submitted – everyone who applied was approved. Director talked about mylibraryfinder.com – shows what area your library serves. The director talked about book Conversations worth having by Jackie Stavors.

No committee meetings with finance or personnel

Smith made a motion to approve the audit expense, Justine seconded; roll call vote M. Peterson – Aye; McLaren – Aye; Eisenga - Aye; Smith - Aye; Langenburg – Aye; Church-McHugh – Aye; J. Peterson – Aye; motion passed

Plan of service revision – Removed Employee Support Services from the plan of service as EAP contract was not renewed.

M/S Smith, McLaren – motion passed

New Business

Director mentioned Quick books quit working so she ended up getting a newer version for a one-month trial. Looking to get something permanent. Will look at doing a budget amendment in the future when she decides what service she would like to stay with.

Motion to table officer elections to the March meeting, Lois, Mary – motion passed

Public Comment – None

Advisory County Comments – None

Board Member Comments - None

Motion to adjourn meeting at 11:07 - M/S Landenburg, McLaren; motion passed