

Mid-Michigan Library League
Board of Trustees Meeting Minutes
September 11, 2025, 3 p.m.
Fox Hill Event Center, Cadillac, MI

Call to Order: Lois Langenburg, Chair, called the meeting to order at 2:51 p.m.

Call to Order: Mary Peterson (Group 1); Amanda McLaren (Group 2); Tracy Logan-Walker (Group 3); Diane Eisenga (Group 4); Eric Smith (Group 5); Lois Langenburg (Group 6); Valerie Church-McHugh (Group 7); Justine Peterson (Group 9)

Members Absent: (Group 8)

Also Present: Jennifer Balcom, Director, MMLL

Approval of Agenda: M/S Church-McHugh/Eisenga to approve the agenda as amended. Motion passed.

Changes: Under New Business added Emergency Geek Memo of Agreement

Approval of Minutes: M/S J. Peterson/McLaren to approve the minutes from August 7, 2025 Board Meeting as presented. Motion passed.

Public Participation and Communications: Steering Committee Chair Logan-Walker attended the RLA Meeting for Michigan libraries. She related the following information: The Libby app is adding an AI powered recommendation tool called 'Inspire Me'. It will ask questions about the readers preferences and then suggest titles from the Up North Digital collection that may be of interest. The Hold Suspension process will soon be changing. When a hold becomes available users will be asked if they want to check out a title or put it on suspension to be accessed later. Previously, Libby offered a period of time for the suspension such as two weeks and offered another prompt after the time period was up. Going forward, users will be asked if they want to suspend their hold without a period of time. A prompt will not be sent about the hold suspension. Users will have to look at their holds and manually un-suspend them when they want access. If a hold stays in the suspended state for a year, it will automatically be deleted. The intention is to reduce the amount of continually suspended holds. The calculation that creates the estimated waiting time for an item is being revamped in the interest of greater accuracy.

Financial Report: M/S Eisenga/J. Peterson to approve the expenditures from 8/25.

M. Peterson- Aye; McLaren-Aye; Logan-Walker- Aye; Eisenga-Aye; Smith-Aye; Langenburg-Aye; Church-McHugh-Aye; J. Peterson-Aye. The motion passed.

M/S Logan-Walker/M. Peterson to accept the Financial Reports for 8/25. The motion passed.

Director's Report: The Director spoke about updates from the Library of Michigan about the federal and state funding for libraries. She noted that if the state does not have an approved budget by October 1, the state government will shut down. Randy Riley, state librarian, is confident that federal funds will be available and accessible to libraries eventually as part of the 2026 budget.

Director Balcom has recently returned from the Co-op Director's Retreat which included two new co-op directors.

The co-op received a letter from Huntington Bank. To make right their mistake with the interest rate, they have agreed to waive certain fees for the next year.

Committee Reports:

Finance: No meeting/report

Personnel: No meeting/report

Old Business:

FY 2026 Proposed Budget-

M/S Church-McHugh/Eisenga to approved the 2026 budget as amended. The amendment removes Revenue Account Line "Large Print Books 5750" as this service is no longer provided by the League. A 2.5% COLA increase is included under staffing costs.

M. Peterson- Aye; McLaren-Aye; Logan-Walker- Aye; Eisenga-Aye; Smith-Aye; Langenburg-Aye; Church-McHugh-Aye; J. Peterson-Aye. The motion passed.

New Business:

Holiday Meeting Schedule-

M/S Church-McHugh/Langenburg to approved the 2026 Holiday an Meeting Schedule as amended. The amendment includes March 19 meeting at Cadillac Library, and the May meeting at Glen Lake Library. The motion passed.

Emergency Geek Memo- M/S Eisenga/McLaren to approve the Emergency Geek Memo as presented.

Public Comment: None.

Advisory Council Comments: None.

Board Member Comments: None

Adjournment: The meeting adjourned by unanimous consent at 3:23 p.m.